INSTITUTE FOR LAY FORMATION

UNIVERSITY OF SAINT MARY OF THE LAKE

2019-2020 APPLICATION

MASTER OF ARTS IN PASTORAL STUDIES PROGRAM AT USML AND/OR LAY ECCLESIAL MINISTRY PROGRAM

Please print or type — **Deadline: July 15, 2019**

BIOGRAPHICAL INFORMATION:

Name _____ Today's Date _____
LAST FIRST (Preferred Name)

Address _____ City _____ Zip _____

Date of Birth _____ /_____ /_____ Social Security Number: _____-_____-_____
Month Day Year

Place of Employment _____ Diocese in which work _____

Job Title _____

Home Phone (_____)_____-_____ Work Phone (_____)_____-_____

Mobile Phone (_____)_____-_____ E-mail _____@_____

Are you a U.S. Citizen? _____Yes _____ No If no, Nation of Citizenship _____

Race or Ethnicity (Check one) _____ Caucasian _____ African-American _____ Hispanic

_____ Asian/Pacific Islander _____ Native American _____ Other: _____

Primary language (other than English) _____ Other _____

Diocese in which you live: _____ Are you a member of a Religious Order: _____ Yes _____ No

Are you an ordained Deacon of the Catholic Church? ____Yes ____ No

Are you or were your parents or ancestors part of one of the Catholic Eastern Churches? _____ Yes _____ No

If so, please briefly explain: _____

_____

Please indicate whether you have received the Sacraments of Initiation:

_____ Baptism _____ Eucharist _____ Reconciliation _____ Confirmation

If you became a Catholic as an adult, when did you go through RCIA? _____

Marital Status: ____ Single ____ Married ____ Divorced ____ Widowed

If married, are you in a canonically valid marriage: ____ Yes ____ No

If not, briefly explain: _____

_____

Name of Spouse: _____

Names and Ages of Children: _____

1. Do you suffer from any chronic medical or psychological condition which could affect your studies?
   ___Yes ___No If yes, explain.
2. Have you ever withdrawn from a seminary or formation program? ___Yes ___No If yes, attach explanation.
3. Have you ever been convicted of any criminal offense, including matters that may have been expunged (other than minor traffic violations)? ___Yes ___No If yes, attach explanation.
4. Have you ever been subject to disciplinary action, including being placed on probation/suspended/dismissed, for scholastic or other reasons from any seminaries/colleges/universities,/graduate/professional schools you have attended? ___Yes ___No If yes, attach explanation
5. Has anyone ever brought a charge or accusation of personal or professional misconduct against you?
   ___Yes ___No If yes, attach explanation

Parish _____ Address _____

Parish Phone Number (_____) _____ - _____ Fax (_____) _____ - _____

Pastor's Name _____ Parish Email: _____

Diocese of the parish _____

How long have you been a registered member of this parish? _____

For which program are you applying?

____ Lay Ecclesial Ministry Formation Program only (taking academic classes at Loyola or CTU)

____ Master of Arts in Pastoral Studies Degree Program at USML and Lay Ecclesial Ministry Program at USML

The following items are needed to complete this application packet:

(Recommendation forms are available on the Institute website at www.instituteforlayformation.org)

1. A Recommendation Form from your Pastor or Religious Supervisor.
2. A Recommendation Form from a colleague in ministry.
3. A Recommendation Form from someone who can attest to your academic abilities (e.g. Professor, Supervisor, etc.)
4. Original Baptism Certificate: Ask the parish at which your baptism took place send our office a copy of your Baptism Certificate, dated within six months, with the parish seal and the notations regarding Confirmation, First Eucharist, and Marriage cited on the back. **Please mail to**: Institute for Lay Formation, University of Saint Mary of the Lake, 1000 E. Maple Ave., Mundelein, IL 60060.

How did you learn about the MAPS/LEM Program?

For Office Use Only:

___ Bridge student ___USML MAPS student ___ LEM program

___ LEM ___ Religious ___ CTU academic program

___ Deacon ___ Other Diocese ___ Loyola IPS academic program

PROGRAM TRACK:
Please indicate the Program Track you wish to pursue:

_____**1. Catechetical Leadership** i.e. Director of Religious Education, Director of Adult Faith Formation, Director of Youth Ministry, Director of Campus Ministry

_____**2. Pastoral Leadership** i.e. Pastoral Associate

_____**3. Health Care Ministry** i.e. Hospital or Nursing Home Chaplain

ACADEMIC BACKGROUND:
Please list in chronological order all colleges and universities attended and have all transcripts (both undergraduate and graduate) mailed directly to: Institute for Lay Formation, University of Saint Mary of the Lake, 1000 East Maple Avenue, Mundelein, IL 60060-1174 Note: This application cannot be processed without transcripts.

School	Degree	Major	Dates attended

EMPLOYMENT HISTORY:
Please list in chronological order positions you've held, full-time or part-time, over the past seven years. If extra space is needed, please use the reverse side of this page.

Employer	City/State	Title/Type of work	Dates

MINISTRY EXPERIENCE:
Please list in chronological order positions you have held, full-time or part– time, over the past seven years.
If extra space is needed please use the reverse side of this page.

Where	Title /Type of work	Dates

EMERGENCY CONTACT INFORMATION:

Name	
Relationship	
Mobile phone	
Home phone	
E-Mail	

RECOMMENDATION FORMS:
Please use the form provided. In addition, list your chosen recommenders below.

NAME	PHONE	POSITION	ADDRESS
		Pastor or Religious Supervisor	
		Colleague in Ministry	
		Professor or someone who can attest to academic abilities	

ESSAY QUESTIONS:
This MAPS/LEM program provides training and preparation for ministry.

Please answer the following essay questions. Answers must be typed. (3-4 pages maximum)

1. Describe the important events contributing to your decision to enter a ministry formation program.
2. Briefly describe the type of ministry that interests you. Why do you find this type of ministry interesting?
3. What do you think are the most important gifts that ministry professionals must have? Why are these gifts important?
4. What are your vocational goals? How do you see this program as helping you in attaining them?
5. What is the biggest challenge facing the Catholic Church today?

MAPS/LEM PROGRAM APPLICATION PACKET

Please send the completed application form, recommendation forms, Baptism Certificate, transcripts and **non-refundable $75 application fee** (checks made out to **USML**) to:

Bob Alexander, Associate Director
Institute for Lay Formation
University of Saint Mary of the Lake
1000 E. Maple Avenue
Mundelein, IL 60060
(847) 837-4553 or balexander@usml.edu

Deadline: July 15, 2019

- **All selected candidates must be available for a 60 minute interview.**
- **Interview dates and times to be determined.**

Please contact Kathy Szamocki to schedule an interview:
847-837-4550 or kszamocki@usml.edu